



AITONS' EQUIPMENT INC.
PH 888-744-2911
FAX 888-324-8667

RGA-REQUEST FORM

***** FOR RETURN OF NEW & UNUSED ITEMS**

FAX to 1(888) 324-8667 BEFORE shipping to receive an Return Goods Auth #

(ONCE COMPLETE, AITONS' WILL FAX A COPY OF THE RGA # - AUTHORIZING RETURN OF ITEM)

RETURN GOODS AUTHORIZATION - REQUEST

CUSTOMER CONTACT INFORMATION

AITONS' CUST. COMPANY NAME _____

BRANCH (CITY NAME) _____

CONTACT NAME _____ PHONE #(____) _____ EXT _____

CONTACT FAX# (____) _____ EMAIL _____

YOUR RELATED RETURN # _____ DATE OF THIS REQUEST ____ / ____ / ____

ITEM INFORMATION

PART NO./ MODEL NO. _____ UNIT SERIAL NO. _____ (If Applicable)

YOUR PURCHASE ORDER # _____ OR AITONS' SALES ORDER ~ P/S # _____

***** REASON FOR RETURN OF NEW AND UNUSED PRODUCT *****

- YOUR CUSTOMER CANCELLED
- YOU WERE QUOTED WRONG PART / MODEL NUMBER
- ANY OTHER _____

AITONS' RGA CONDITIONS

- **ITEM MUST BE IN ORIGINAL PACKAGING AND IN RESELLABLE CONDITION OR NEW PACKAGING WILL BE PROVIDED - WHICH WILL CAUSE A DELAY IN CREDIT BEING ISSUED DUE TO NEW PACKAGING NOT ALWAYS IMMEDIATELY AVAILABLE.**
- **THE COST FOR THE NEW PACKAGING WILL BE DEDUCTED WHEN CREDIT IS ISSUED.**
- **AITONS' RGA # REQUIRED - SHIPMENT WILL BE REFUSED BY AITONS' RECEIVING DEPT. IF NO RGA# IS ISSUED OR SHOWING ON THE OUTSIDE (PLEASE DO NOT WRITE ON THE CARTON)**
- **COPY OF THIS RGA FORM MUST ACCOMPANY RETURNED ITEM.**
- **ALL ITEMS MUST BE RETURNED PRE-PAID OR FREIGHT COSTS - PLUS A HANDLING CHARGE OF \$15.00 WILL BE DEDUCTED FROM CREDIT - (UNLESS OTHERWISE APPROVED BY AITONS').**
- **THERE WILL BE A STANDARD 20% RESTOCKING CHARGE APPLIED TO CREDIT - (UNLESS OTHERWISE AGREED BY AITONS')**